Basisa

CONTRACTORS · A WALK-THROUGH

Your plumber, electrician and gardener, on the same page as you.

Send a job, agree the price, see when they arrive and check the work before you sign it off. For the contractors you already use, whether they work alone or run a company with a team.

basisa.co.za · admin@basisa.co.za

All screens show demo data

WHY IT MATTERS

A job sent by WhatsApp is a job you have to chase.

Most managers already send repairs to their plumber on WhatsApp. It works, until it doesn't.

Today

- A message to the plumber, then a call to ask if he got it.
- A quote typed into a chat, lost under twenty other messages.
- Nobody is sure who approved the price, or what it finally cost.
- The gate code is pasted into a group chat that stays there forever.
- "Done" arrives as a thumbs up. Was it really fixed?
- You can't tell which contractor is quick and fair, and which never answers.

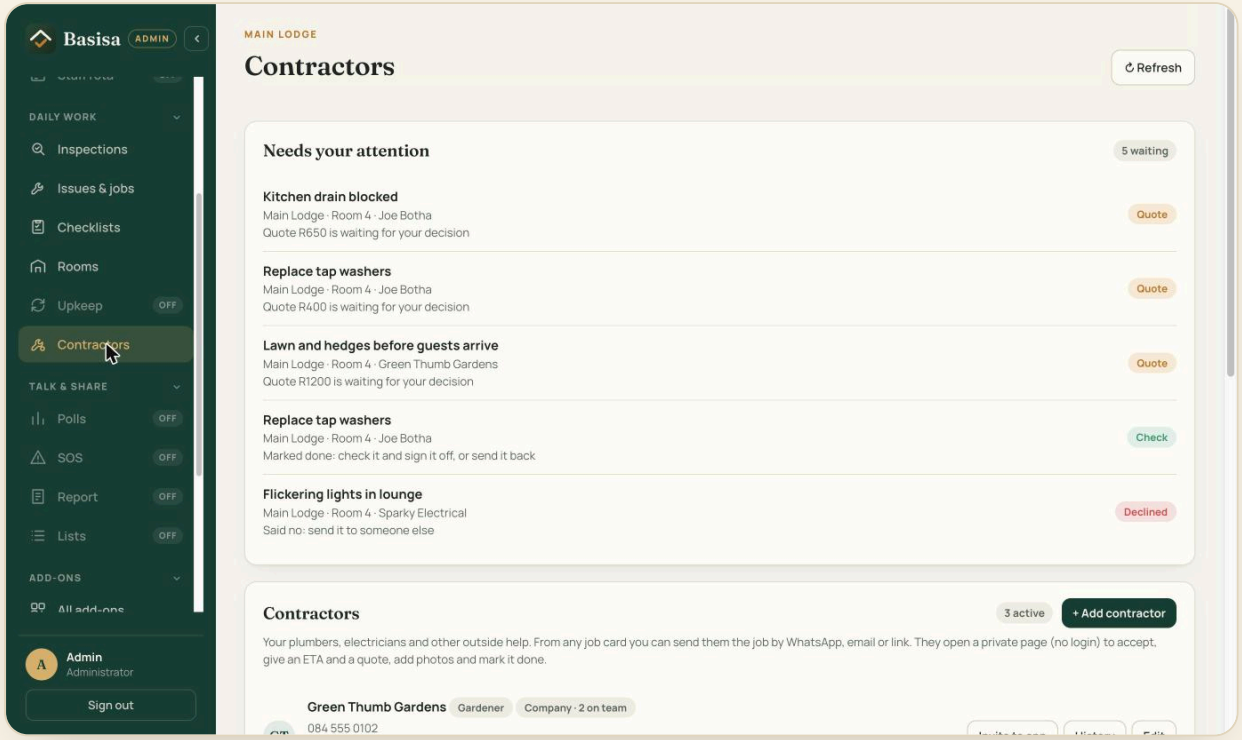
With Basisa

- One job card with photos, the contractor's answer and every step in order.
- The quote waits for your decision. You approve it, or turn it down with a reason.
- The final cost sits beside the quote, so surprises show up straight away.
- Directions and the gate code go only to the person sent the job, and disappear when you sign it off.
- Not right? Send it back with what is still to do.
- A scorecard for every contractor, built from real jobs.

FOR THE MANAGER

One list of what needs you.

Quotes to approve, finished jobs to check, contractors who said no, and jobs nobody has answered. Nothing waits unseen.

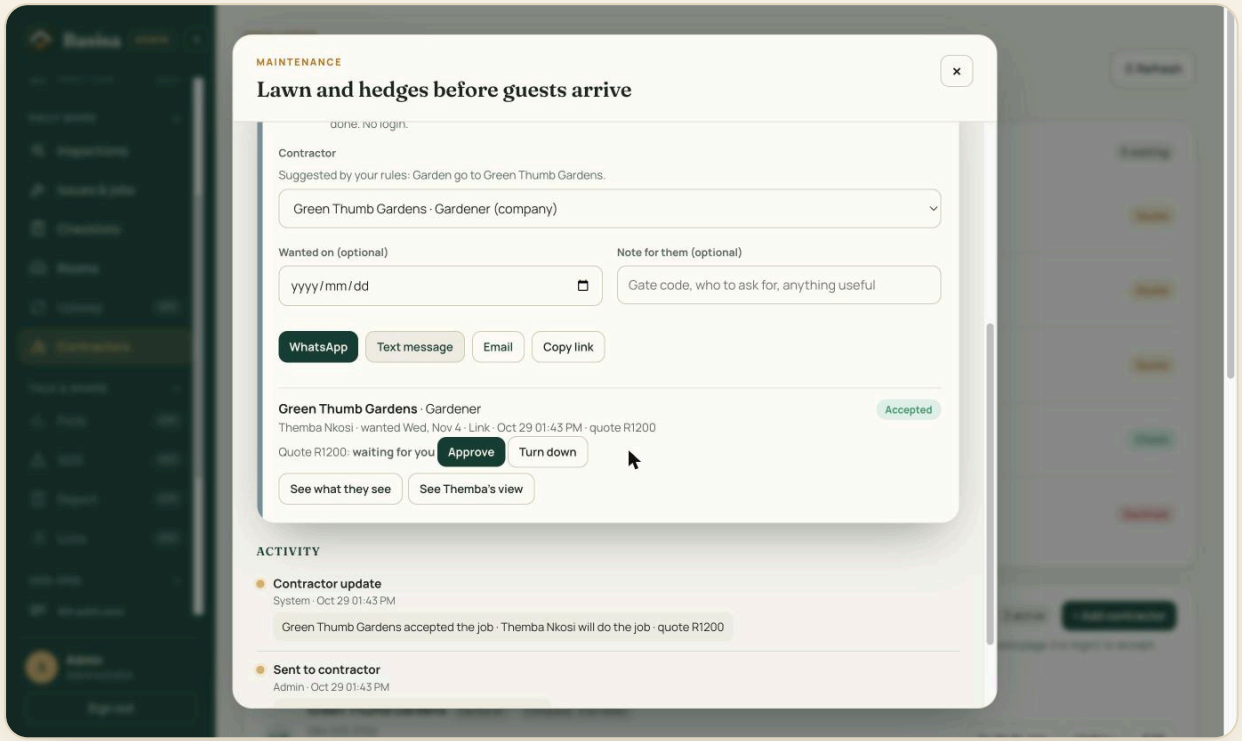


- **Approve the price**
  Each quote waits for your yes. A turned-down quote needs a reason, so the contractor knows what to change.
- **Check, then sign off**
  When a contractor says done, the job comes to you. Happy? Sign it off. Not right? Send it back with what is left.
- **Told when nobody answers**
  If a contractor has not replied, the reminder names the next one your rules would pick.

FOR THE MANAGER

The right contractor, sent the right way.

From the job card, or while you create the job. Pick the day you need them if it matters.

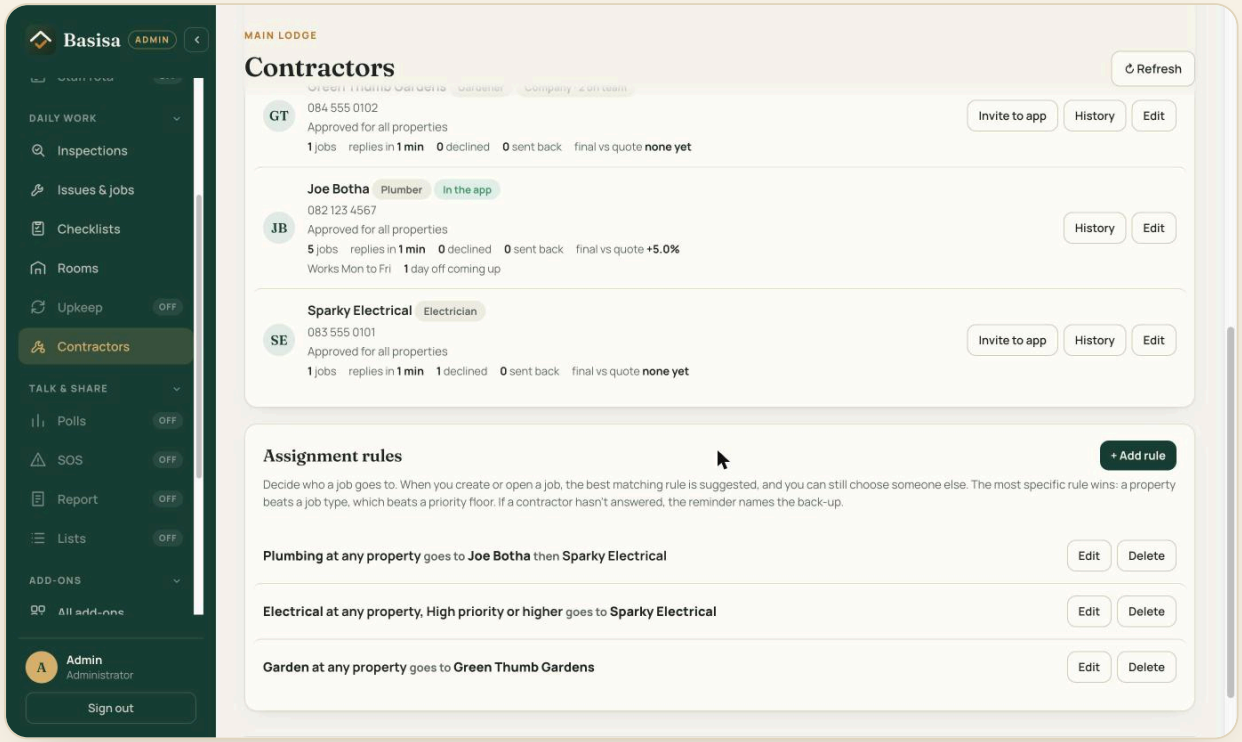


- **Suggested by your rules**
  "Garden jobs go to Green Thumb." The best match is filled in for you, and you can still choose someone else.
- **WhatsApp, text, email or link**
  WhatsApp opens with the message ready, or sends for you once your WhatsApp number is connected and the contractor has agreed to it.
- **A company chooses who comes**
  The company accepts, then picks someone from its team. That person gets their own link, without your prices.
- **See what they see**
  Open the contractor's page exactly as they do, without marking it opened.

FOR THE MANAGER

Know who is good, and send work to them.

The numbers come from real jobs, the last six months.

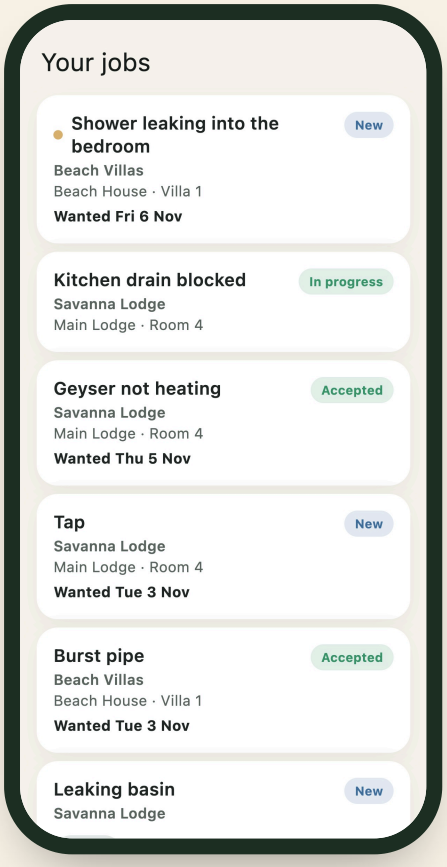


- **A scorecard for each one**
  How fast they answer, how often they say no, how often work comes back, and how close the final price is to the quote.
- **Every job, one tap away**
  Open a contractor's history to see each job, who did it, and what it cost.
- **Rules that save you thinking**
  By property, job type and priority, with a back-up. The most specific rule wins.
- **Approved places only**
  Say which properties each contractor works at. You are asked before sending one anywhere else.

FOR THE CONTRACTOR

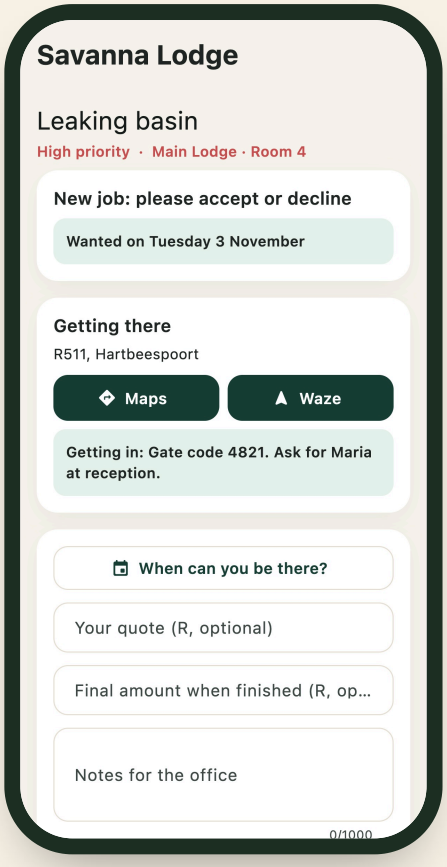
Their jobs, their days, in their pocket.

Every job comes with a private link that works on any phone. A contractor who wants more signs in to the Basisa app with their cellphone number and a code we text them. No password to forget.



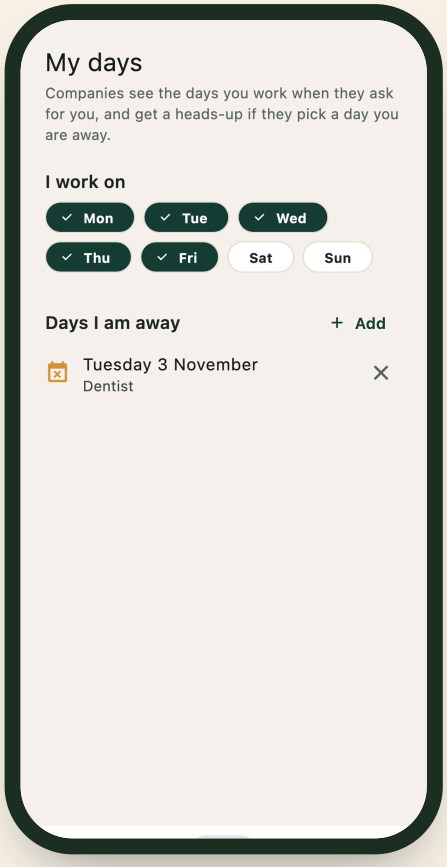
One inbox

Jobs from every company they work for, each marked with who it is from.



Directions and how to get in

Google Maps and Waze, the gate code, and the day you want them.



Their own days

They set the days they work and mark days away. You get a heads-up if you ask for a day they are off.

BUILT FOR HOW TRADES REALLY WORK

One plumber, many companies. Nobody sees anyone else's work.

A contractor who works for more than one company on Basisa signs in once and sees all their jobs together. Each company only ever sees its own.

Savanna Lodge

Leaking basin · Room 4

Geyser not heating

Sees only its own jobs, prices and notes for Joe.

Joe, plumber

signs in once with his cellphone number

Beach Villas

Burst pipe · Villa 1

Shower leaking

Sees only its own jobs, prices and notes for Joe.

Only theirs

A contractor can open only the jobs sent to them. Anyone else's job looks like it doesn't exist.

Access when needed

Gate codes and access notes show only to the person sent the job, and are gone once it is signed off. They are never put in a text or WhatsApp message.

A code, not a password

A six-digit code is texted to their own number. It works once and expires in ten minutes.

START TO FINISH

How a job flows.

Example: the geyser in Room 4 stops heating.

1

YOU

Create the job

Pick the room and type. Your rules suggest Joe, with Sparky as the back-up.

2

YOU

Send it

By WhatsApp, text, email or the app. Ask for the day you need him.

3

CONTRACTOR

Accepts, with a price

He sees the photos and directions, and gives an ETA and a quote.

4

YOU

Approve the price

One tap. He is told straight away.

5

CONTRACTOR

On the way, arrived

Two taps, and you know where he is.

6

CONTRACTOR

Done, with photos

He adds photos and the final amount.

7

YOU

Check it

Not right? Send it back with what is left. Right? Sign it off.

8

YOU

It is on record

Every step, price and photo stays on the job card, and in Joe's scorecard.

Green steps are yours. Amber steps are the contractor's.

Basisa

NEXT STEP

See it with your own contractors.

Contractors is an add-on to Basisa, quoted for your properties and your team. We set it up with you: your contractors, your properties and the rules for who gets which job.

- **What you need**
  Your contractors' names and cellphone numbers, and the properties each one works at.

- **Works on any phone**
  Every contractor can use the private link straight away. The app is there for those who want their own inbox.

- **Messaging**
  Text messages and automatic WhatsApp need a messaging connection, which we set up with you. WhatsApp always works as a ready-made message you press send on.

- **Custom work**
  Need something specific, like an approval limit or your own reports? We build it for you.

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